NOTICE AND CALL FOR BIDS TOWN OF GILBERT, ARIZONA

Project Name: **Downtown Transit Stops**

Project Number: RD114

Contract Number: **2014-7012-0279**

Bid Opening Date: June 10, 2014, at 3:00 p.m., MST

Location of Bid Opening: Town Clerk's Office

GILBERT Staff Contact: Jack Gierak, jack.gierak@gilbertaz.gov

Bid Documents available at: **ARC Document Solutions**

49 S. Sycamore St. Suite #6

Mesa, AZ 85202 480-833-3912

<u>Please call, fax, or e-mail your request for a set of Bid Documents</u> to ARC. Sets of Bid Documents are prepared for each request

ARC receives.

A hard copy is available for viewing at Town Clerk's Office

<u>Date and Location for Submittal of Bids</u>: Sealed bids will be received at the Town Clerk's Office, 50 East Civic Center Drive, Gilbert, Arizona 85296 by **June 10, 2014 at 3 p.m., MST**, for furnishing all necessary labor, equipment, materials and performing all work for the Project. <u>Any bid received after the time specified will be returned unopened</u>. It is the bidder's responsibility to assure proposals are received at the above location on or before the specified time. The sealed envelope must be clearly marked with the bidder's name, project name, project CIP number and contract number.

Bid Documents: Those interested in having individual sets of the Contract Documents may obtain copies from ARC Document Solutions upon payment of \$40.00 per set, which cost is not refundable regardless of whether the Contract Documents are returned. This cost does not include shipping. If bidder requests Contract Documents to be delivered, bidder's shipping company and account number must be included with the request. Contract Documents will be shipped only if bidder assumes responsibility for all related shipping charges. GILBERT is not responsible for damaged or missing Contract Documents shipped. Copies of the Contract Documents, including plans and specifications, are available for viewing and inspection at the office of Town of Gilbert Town Clerk's office, 50 East Civic Center Drive, Gilbert, Arizona.

<u>Pre-Bid Conference</u>: A pre-bid conference will be held on **June 3, 2014, at 9:00 a.m.,** MST, at the **Town of Gilbert, 50 East Civic Center Drive, Room 300**. It is highly recommended that all prospective bidders attend, as bidder responsibility issues will be discussed, along with Project requirements.

<u>Project Description</u>: Construction work, in general, consists of construction of the three new decorative bus shelters is existing locations within Heritage District Area along Gilbert Road. The intent of the bus shelter project is to refer to the history and culture of the Gilbert's Heritage District. The three proposed bus shelters locations for the project are as follows: northeast corner of Gilbert Road and Hearne Way, the northeast corner of Gilbert Road and Elliot Road, and

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southwest corner of Gilbert Road and Elliot (Historical Museum) as indicated on plans. The bid includes the fourth location at the southwest corner of Gilbert Road and Juniper Avenue as the alternate bid contingent upon bids amounts and remaining funding availability. The project is funded through State Grant LTAF II (Local Transportation Assistance Fund) and the Engineer's estimate is \$265,000.00.

Bid Security: Each bid shall be in accordance with the Contract Documents. Any bid which does not conform in all material respects to the Contract Documents will be considered nonresponsive. Each bid shall be submitted on the bid form(s) included in the Contract Documents; shall be accompanied by a certified or cashier's check or bid bond for ten percent (10%) of the amount of the bid, made payable to the order of the Town of Gilbert and shall be included in the bid as a guarantee that the successful bidder will enter into a contract to perform the work in accordance with the Contract Documents. The bid bond shall be executed pursuant to Section 1.4.1 of the Contract Documents, and solely by a surety company or companies holding a certificate of authority to transact surety business in the State of Arizona issued by the Director of the Department of Insurance pursuant to Title 20, Chapter 2, Article 1.

All bid securities will be returned to the bidders whose bids are not accepted, except for the three lowest bidders. The bid security of the three lowest bidder(s) will be returned immediately after the fully completed Contract Documents have been executed. The difference between the amount specified in the bid and such larger amount for which GILBERT may in good faith contract with another party to perform the work covered by the bid, not to exceed the amount of the bond penalty, shall be declared forfeited as liquidated damages if the successful bidder refuses to enter into the contract and provide the bonds and certificates of insurance after being requested so to do by GILBERT.

<u>Bid Opening:</u> Bids will be opened in **Room 300** at the office of the Town Clerk, 50 East Civic Center Drive, Gilbert, Arizona, and the proposed bid price will be publicly read aloud immediately after the time for receiving bids has expired as set forth above. GILBERT reserves the right to postpone the bid opening date at any time prior to bid opening.

A Non-Collusion Affidavit executed by bidder shall be submitted with the bid.

Right to Reject Bids: GILBERT reserves the right to reject any or all bids, waive any informality in a bid or to withhold the award for any reason GILBERT determines. Funding for this project is limited and Gilbert reserves the right to reject all bids based on funding unavailability.

Equal Opportunity: GILBERT is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit bids on this Project.

> TOWN OF GILBERT, ARIZONA Catherine A. Templeton, Town Clerk

DATED: May 15, 2014

Publication Date(s): May 20 and May 27, 2014

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